



# APPLYING FOR WIOA

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770-538-2729 fax  
adult-dw@gmrc.ga.gov  
P.O. Box 2278 Gainesville, GA 30503  
1856 Thompson Bridge Rd.  
Gainesville, GA 30501

## ELIGIBILITY



- Applicants must live in, or have been laid off from one of the WSGM Area counties- Banks, Dawson, Forsyth, Franklin, Habersham, Hall, Hart, Lumpkin, Rabun, Stephens, Towns, Union, and White
- Must be a citizen, US permanent resident, or qualified alien or non-immigrant
- Be 18 or older
- Registered with the Selective Service
- Accepted into an Approved Program with an Approved Provider
- And one of the following:
  1. Be a dislocated worker - receiving or exhausted Unemployment Insurance
  2. Be unemployed or underemployed and meet the low-income definition OR total household income for 6 months (guidelines on back)

## ATTEND AN OVERVIEW

Attending an Overview Session is the first step of the application process.



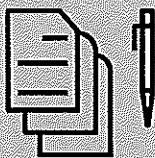
**Self-guided Sessions** are available on our YouTube Channel. To access the video scan the QR Code below. This takes you to our online eligibility prescreening as well as a link to the Overview Session.

Once you have watched the Overview Session, if you believe you are eligible please contact either

Catherine Allen at [callen@gmrc.ga.gov](mailto:callen@gmrc.ga.gov) 770.538.2728 or  
Chris Highland at [chighland@gmrc.ga.gov](mailto:chighland@gmrc.ga.gov) 770.538.2732



## SUBMIT AN APPLICATION



- Mail: WorkSource Georgia Mountains P.O. Box 2278 Gainesville, GA 30503
- Email: [adult-dw@gmrc.ga.gov](mailto:adult-dw@gmrc.ga.gov)
- Use the SARA text number or email address
- Fax: 770.538.2729
- Hand deliver documents to: 1856 Thompson Bridge Rd, Gainesville, GA 30501

## BEING A CUSTOMER



- Stay in contact with your Case Manager during training.
- Attend class as scheduled and maintain at minimum a 2.0 grade point average.
- Complete training and any required testing for licenses and certifications.
- Once training is completed, submit your credential and discuss your employment status.
- Stay in touch with WorkSource Georgia Mountains Staff every three months for 12 months after training to update your employment status.



# INCOME GUIDELINES

1. Low Income- Receives or is a member of a family that is receiving or in the past six months has received assistance through SNAP, TANF, or the Supplemental Security Income (SSI) program, or state or local income-based public assistance. This list is not exhaustive, please ask for more guidance.

2. If not Low Income - determine your family size. A family, for our purposes, lives in a single residence which means:

- married couple and dependent children
- parent / guardian and dependent children
- married couple
- if you are age 18-25, and are being claimed on your parent's taxes, your family size counts as them, you, and any other of their dependents

Family of 1:

- If you are not married, have no dependents, and your parents do not claim you on their taxes
- If you have a documented disability and your family is over income
- If you are age 18-25, are being claimed on your parent's taxes but do not live at home and maintain a permanent residency in the WIOA area
- If you are 26 or older and living at home with parents you would be considered a family of 1

3. Use the chart below, to locate the **6-month total household income** by using your family size and county. **Household income must be under the noted amount to be eligible for WSGM's services.**

- These numbers are for 6 months of GROSS income only. Income is based on last 6 months employment verification at date of application.

## Self-Sufficiency Income Guidelines For Adult & Dislocated Worker

Program Years 2022 - 2023  
Effective May 5, 2023

Family Size	Hall County	Forsyth/Dawson	Other Counties
1	\$20,048	\$20,048	\$20,048
2	\$27,115	\$27,115	\$27,115
3	\$34,183	\$34,183	\$34,183
4	\$41,657	\$41,250	\$41,250
5	\$49,165	\$48,345	\$48,318
6	\$57,503	\$56,537	\$55,597
7	\$65,838	\$64,727	\$63,355
8	\$ 74,176	\$ 72,919	\$ 71,115
For each person over 8 add	\$ 8,338	\$ 8,192	\$ 7,831

\*\* Income is based on last 6 months employment verification at time of application. \*\*

WorkSource Georgia Mountains Self-Sufficiency Income Guidelines are 275% above the 2022 Income Guidelines for WIOA Low Income Level.

## What are the Approved Programs?

Accountant & Auditor	Farm Worker, Laborer, Nursery/Greenhouse	Personal Financial Adviser
Assembler & Fabricator	Firefighter	Pharmacy Technician
Automotive Service Technicians & Mechanics	Graphic Designer	Phlebotomist
Bill & Account Collector	Heating, Air Conditioning & Refrigeration Mechanic & Installer	Physical Therapist
Bookkeeping	Heavy & Tractor Trailer Truck Driver	Plumber, Pipe Fitter, & Steamfitter
Business & Administration	Human Resources Specialist	Police & Sheriff's Patrol Officer
Carpenter	Industrial Machinery Mechanic	Production Worker
Cashier and Retail Salesperson	Industrial Truck & Tractor Operator	Project Manager
Cement Mason & Concrete Finisher	Janitor & Cleaner	Radiology Technologist
Childcare Worker	Landscaper & Groundskeeper	Registered Nurse
Clinical Laboratory Technologist	Licensed Practical Nurse	Security Guard
Computer Information Systems	Machine Setter, Operator & Tender	Social Worker
Computer-Controlled Machine Tool Operator	Machinist	Software Developer
Construction Laborer	Maintenance & Repair Worker	Supervisor of Construction Trades & Extraction Workers
Cook	Management Analysts	Supply Chain Operator & Management
Dental Assistant & Hygienist	Mechanics & Diesel Engine Specialist	Surgical Technologists
Electrical Power-Line Worker	Medical Assistant & Secretary	Teacher & Teacher Assistant
Electrician	Medical Records & Health Information Technician	Telecommunications
Emergency Medical Technician / Paramedic	Nurse Practitioner	Water & Wastewater Treatment Plant & System Operator
Engineer	Occupational Therapist	Welder, Cutter, Solderer & Brazier

## Who are the Approved Providers?

ATHENS TECHNICAL COLLEGE <a href="http://www.athenstech.edu">www.athenstech.edu</a>	GOODWILL OF NORTH GEORGIA <a href="http://www.goodwilling.org">www.goodwilling.org</a>	NORTH GEORGIA RESA <a href="http://www.ngresa.org">www.ngresa.org</a>
BRENAU UNIVERSITY <a href="http://www.brenau.edu">www.brenau.edu</a>	GWINNETT TECHNICAL COLLEGE <a href="http://www.gwinnetttech.edu">www.gwinnetttech.edu</a>	NORTHEAST GEORGIA RESA <a href="http://www.negaresa.org">www.negaresa.org</a>
CHATTahooCHEE TECHNICAL COLLEGE <a href="http://www.chattahoocheetech.edu">www.chattahoocheetech.edu</a>	HEAVY EQUIPMENT COLLEGE OF GA <a href="http://www.heavyequipmentcollege.com">www.heavyequipmentcollege.com</a>	NORTH GEORGIA TECHNICAL COLLEGE <a href="http://www.northgatech.edu">www.northgatech.edu</a>
CODING CLARIFIED <a href="http://www.codingclarified.com">www.codingclarified.com</a>	ICODE ACADEMY <a href="http://www.icodeacademy.org">www.icodeacademy.org</a>	PIEDMONT UNIVERSITY <a href="http://www.piedmont.edu">www.piedmont.edu</a>
DALY'S TRUCK DRIVING SCHOOL <a href="http://www.dalystruckdrivingschool.com">www.dalystruckdrivingschool.com</a>	KENNESAW STATE UNIVERSITY <a href="http://www.kennesaw.edu">www.kennesaw.edu</a>	TARGETIT TRAINING & MENTORING <a href="http://www.goTargetIT.com">www.goTargetIT.com</a>
DENTAL CAREERS INSTITUTE, INC. <a href="http://www.mydentalcareers.com">www.mydentalcareers.com</a>	LANIER TECHNICAL COLLEGE <a href="http://www.laniertech.edu">www.laniertech.edu</a>	UNIVERSITY OF NORTH GEORGIA <a href="http://www.ung.edu">www.ung.edu</a>
EMMANUEL COLLEGE <a href="http://www.ec.edu">www.ec.edu</a>	MEDICAL INSTITUTE OF NORTHEAST GA <a href="http://www.ming101.com">www.ming101.com</a>	WORKFORCE INNOVATORS OF AMERICA <a href="http://wioamerica.com">wioamerica.com</a>
GEORGIA DRIVING ACADEMY <a href="http://www.gda.edu">www.gda.edu</a>	NORCROSS INSTITUTE OF ALLIED HEALTH <a href="http://www.norcrossinstitute.com">www.norcrossinstitute.com</a>	WRIGHTNOW SOLUTIONS <a href="http://www.wrightnowsolutions.com">www.wrightnowsolutions.com</a>

\*Highlighted providers are on trial basis



@worksource.gm

An individual who meets **ONE** of the following criteria satisfies the low-income requirement for WIOA Adult Services:

1 - The individual receives state or local income-based public assistance OR they are a member of a family receiving any of the following benefits in the last 6-months:

- SNAP, TANF, SSI

2 - Is a homeless individual

3 - Receives or is eligible to receive a free or reduced-price lunch

4 - Is a foster youth, on behalf of whom state or local government payments are made

5 - Is an individual with a disability whose sole income meets WIOA's income requirements even if the total family income exceeds the income criteria

6- Is a member of a family with a total family income that does not exceed the higher of the HHS poverty or 70% of the USDOL LLSIL (Lower Living Standard Income Level);

#### Lower Living Standard Income Level (LLSIL)

Program Years 2022 - 2023  
Effective May 5, 2023

Family Size	Hall County	Forsyth/Dawson	Other Counties
1	\$7,290	\$7,290	\$7,290
2	\$9,860	\$9,860	\$9,860
3	\$12,430	\$12,430	\$12,430
4	\$15,148	\$15,000	\$15,000
5	\$17,878	\$17,580	\$17,570
6	\$20,910	\$20,559	\$20,217
7	\$23,941	\$23,537	\$23,038
8	\$26,973	\$26,516	\$25,860
For each person over 8 add	\$3,032	\$2,979	\$2,822

\*\* Income is based on last 6 months employment verification at time of application. \*\*